



भा.कृ.अनु.प-केन्द्रीय मीठाजल जीवपालन अनुसंधान संस्थान

I.C.A.R-Central Institute of Freshwater Aquaculture

कौशल्यागंग, भुवनेश्वर-751002, ओड़ीशा

Kausalyaganga, Bhubaneswar-751002, Odisha



F.No. 18(04/NFDB/IS/2018/Estt.I

Date: 22.04.2022

### ADVERTISEMENT

The ICAR-Central Institute of Freshwater Aquaculture, Kausalyaganga, Bhubaneswar, Odisha invites applications through online mode for engagement of **01 no. of Cameraman and 01 no of Video Editor** purely on contractual basis to work under “**Capacity Building of Knowledge Intermediaries and Primary Stakeholders in Freshwater Aquaculture through Virtual Learning Approach**” at ICAR-CIFA Bhubaneswar as per details given below:

Sl. No	Positions	Emoluments	Qualification	Age Limit (as on date of interview)	Critical Date
3	Cameraman 01 (One)	Rs.20,000/- per month (Consolidated)	<b>Essential:</b> <ul style="list-style-type: none"><li>• Graduation in any discipline</li><li>• Minimum two years working experience in video recording &amp; management of studio</li></ul>	Minimum age 21 years and maximum 45 years. Relaxation in age to the SC/ST/OBC and PH candidates will be as per rule.	a. Closing Date and time for submission of online applications- <b>3<sup>rd</sup> May 2022, by 17.00 Hrs.</b>  b. <b>Interview:</b> Details of date, time, place and mode of personal interview will be communicated separately to the shortlisted candidates.
3	Video Editor 01 (One)	Rs. 20,000 /- per month (Consolidated)	<b>Essential:</b> <ul style="list-style-type: none"><li>• Graduation in any discipline</li><li>• Minimum two years working experience in Adobe PremierPro or any other video editing software.</li></ul>	Minimum age 21 years and maximum 45 years. Relaxation in age to the SC/ST/OBC and PH candidates will be as per rule	

Interested candidates may visit institute website: <http://www.cifa.nic.in> for filling the details and submit his/ her application (as per format given at Annexure-III) by 17:00 hrs of **3<sup>rd</sup> May, 2022**. For detailed instructions regarding how to apply, please see Annexure-II.

1. The original certificates and proof of age and caste to be produced at the time of interview/Joining.
2. The selected candidate may also be required to travel, as per requirement of the work.
3. No TA/DA will be paid for attending the interview.
4. No interim enquiries will be entertained. Canvassing in any form will render the candidate disqualified for the position.
5. The above engagements are purely temporary and will stand terminated automatically after completion of period indicated in the selection offer, or otherwise intimated subsequently subject to willingness of the candidate.
6. The candidate will not have any right for absorption in ICAR-CIFA/ICAR.
7. The selected candidate may have to join immediately.
8. The Director/ PI/ Competent Authority ICAR-CIFA reserves the right to cancel the recruitment process.
9. The decision of the Director/ PI/ Competent Authority ICAR-CIFA will be final and binding in all respects.
10. The details of short-listed candidates will be placed on Institute website and communication for attending interview either personally at ICAR-CIFA, Bhubaneswar or through video conferring will be sent to them through email in advance.

Principal Investigator  
(NFDB VLA Project)

## Annexure -I

### Evaluation criteria for short listing and final selection of the candidates

#### 1. Eligibility Criteria:

**a. Nationality:** The candidate must be a citizen of India.

**b. Age Limit:** Below 35 Years for men and 40 years for women as on closing date of application. Relaxable of age to the SC/ST/OBC and Divyaang candidates will be as per rules.

**c. Essential Educational Qualifications:** Graduate in any discipline from a recognized University.

**d. Desirable Qualifications:** Experience in the qualification prescribed.

#### 2. Evaluation method:

Scorecard for the selection of Cameraman & Video editor at ICAR-CIFA Bhubaneswar						
Criteria	Educational Qualification			Desirable Qualifications	Personal Interview	Total
Total marks	30 Marks			30 Marks	40 Marks	100 Marks
Breakup	10 <sup>th</sup> (Secondary)	12 <sup>th</sup> (10+2) Higher secondary	Graduation (Bachelors)	Experience in the qualification prescribed		
	(I)	(II)	(III)	(V)		
Maximum marks	10	10	10	30		

#### **2. Essential Educational (Academic) Qualification : 30 marks**

For essential educational qualifications, based on Percentage Marks / OGPA / Grade obtained, in 10<sup>th</sup>, 10+2, Graduation and Post-Graduation the marks will be awarded as follows:

Marks or OGPA or Grade obtained	Marks to be awarded
Marks >90 and upto 100% or OGPA >9.0 and upto 10.0 or Grade-A1	Ten (10)
Marks >80 and upto 90% or OGPA >8.0 and upto 9.0 or Grade-A2	Nine (9)
Marks >70 and upto 80% or OGPA >7.0 and upto 8.0 or Grade-B1	Eight (8)
Marks >60 and upto 70% or OGPA >6.0 and upto 7.0 or Grade-B2	Seven (7)
Marks >50 and upto 60% or OGPA >5.0 and upto 6.0 or Grade-C1	Six (6)
Marks >40 and upto 50% or OGPA >4.0 and upto 5.0 or Grade-C2	Five (5)
Marks from 30 and upto 40% or OGPA from 3.0 and upto 4.0 or Grade-D1	Four (4)
Marks <30% or OGPA (<3.0) or Grade- D2	Zero (0)

#### **2.2 Experience in the qualification prescribed : 30 marks**

Certificate from the previous employer stating the working experience as prescribed in the qualification. More than 3 years - 30 marks, 2 to 3 years – 20 marks, less than 2 years – 10 marks

#### **2.3 Personal Interview : 40 marks**

**Note:**

1. Only 10 numbers of candidates who stand sufficiently high in merit on the basis of aggregate marks obtained in respect of essential educational qualifications criteria as mentioned under Column I to V of the Score card table given under para 2 above. For shortlisting the candidates for calling to attend the interview, a merit list of all candidates fulfilling the essential eligibility criteria as mentioned under para 2.1 and 2.2 will be prepared and top 10 numbers of candidates in the merit list will be shortlisted. If any or few or all of the first 10 numbers of shortlisted candidates express his / her unwillingness / disinterest to attend the interview, the candidates in required number positioned at Sl. No. 11 onwards in the said merit list may be given opportunity to attend the interview.
2. Final selection will be on the basis of candidate's performance in the shortlisting and interview taken together in order of merit.

**Tie-breaking Principles****A. For shortlisting the candidates for interview:**

- a) In a case where the total marks obtained in column No. I to V of para 2 are equal, the candidate senior in age will be ranked higher.
- b)

**B. For final selection of the candidates:**

- a) In a case of the overall equal marks, the candidate senior in age will be ranked higher.
- b) Further, if the candidates are of same age, the candidate securing more total marks in the column No. V (Academic accomplishments) will be ranked higher.

## Annexure- II

### INSTRUCTIONS FOR APPLYING (ONLINE)

The following steps are to be followed for applying online and submitting supporting documents:

1. The applicant will visit institute website <http://www.cifa.nic.in> and visit the “**Job Opportunities**” tab under **Quick Links Section** for finding the link for submission of the applications.
2. In the said online form, candidates need to fill all the column with accurate information and submit the same.
3. After doing the needful as S.No. 2 above, the applicant will have to scan the following documents in given order in a single “pdf” format file:
  - a. Duly filled and signed application format as given in **Annexure-III**
  - b. Matriculation certificate & marks sheet
  - c. Intermediate mark sheet
  - d. Graduation mark sheet
  - e. Post-Graduation certificate and mark sheet
  - f. Cast/ Category certificate in case of SC/ ST/ OBC & Divyang applicants
  - g. Any valid Photo Identity proof document (Aadhar Card/ Voter ID/ Pan Card/ Driving Licence, etc. issued by any government agency). Aadhar Card will be preferred.
  - h. Proof for all the Academic accomplishments, research and work experience in Fisheries Science and Aquaculture
  - i. Any other relevant document as desired by the applicant.

Note: all the above said documents as indicated above may be scanned preferably in multicolour in a single pdf file and the file may be saved with a file name in the given format i.e., <FIRSTNAME>\_<LASTNAME>\_Cameraman/Videoeditor.pdf

4. After doing the needful as Sl. No. 2 & 3 above, the said PDF document may be sent through email on the email id: “virtual.cifa@icar.gov.in” well before closing time for submission of application.
5. The submission of online forms and sending the pdf document to given email address both are mandatory. Failing in any one of the two will result in rejection of application/ candidature.
6. Applicants are required to check the institute website from time to time for any updated information.

### Annexure III

#### Application Form

Passport size  
recent  
photograph

Application for the post of: Cameraman/ Video-editor

Project: Capacity Building of Knowledge Intermediaries and Primary Stakeholders in Freshwater Aquaculture through Virtual Learning Approach” at ICAR-CIFA, Bhubaneswar

1	Full Name (In Block letters)	
2	Father's Name	
3	Date of Birth (DD/MM/YY)	
4	Aadhar Number	
5	Age as on 01.04.2022	
6	Sex (M/F/T)	
7	Marital Status (Married / Unmarried)	
8	Address with pin code a. Permanent address and	
	b. For Communication address	
9	Mobile Number & WhatsApp Number	
10	Email ID	
	Skype ID (If available)	
11	Whether belongs to SC/ST/OBC/DIVYANG (Attach Proof)	

12 Details of Education Qualification from 10<sup>th</sup> onwards (Attach self-attested copies of certificate)

Degree	Board/University	Year of Passing	Max. Marks/ OGPA/Grade	Marks Obtained	Percentage Marks/ OGPA/Grade Obtained
10 <sup>th</sup>					
12 <sup>th</sup>					
Graduation					
Any other					

13 Experience Certificate from present employer

14 No-objection certificate from present employer (if employed):

15 Additional Information, if any:

16 Self-declaration regarding truthfulness in application

**DECLARATION**

I ..... hereby declare that all statements made in the application are true/correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/appointment may be cancelled without any notice

Date:

Place:

Signature

Full name of the candidate