



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed University under Section 3 of the UGC Act, 1956)

Advertisement No: SDS/TISS/RI/04-May-2022

Research Intern

We are looking for Research Interns (RIs) to help a research team at School of Development, Tata Institute of Social Sciences, to design and execute a study on International Electoral Management for the **TISS-ECI-IIDEM Master's Program**. The objective of the research is to develop and design a MA program which would in turn be used to facilitate teaching and research in the area of studies of electoral management and democracy for policy makers, researchers and students in general.

Designation	No of Position	Remuneration & Duration	Last Date of application	Qualification
Research Intern	10-15	10-15K/ month Based on Institute norms (May-June)	12-05-2022	Currently enrolled or Pass-out Master or completed Bachelor degree students from Govt/Private Universities, from the field of Social Science, Public Policy, Management, Technology or intra-disciplinary subjects.

Description: The RI will participate in making important contributions to the research studies and adhere to the goals of the assigned research program. Responsibilities include (but not limited to) the following:

- Researching on various courses of electoral management and democracy offering by the universities and other agencies globally
- Conducting keyword analysis for the various subjects, website and social media optimization
- Finding articles, stories, resources, or other content that is relevant to the projects.
- Performing online outreach and promotion using Facebook, Google, Instagram, Twitter etc.
- Organizing and archiving digital resources for the project.
- Contributing to website design project in various ways
- Support the faculty and the research team in designing courses for the MA program

Qualifications: Master's or Undergraduate degree (currently enrolled or pass-out) in arts - social sciences, public policy, business, technology or equivalent combination of education and experience. This internship will benefit someone who is interested in election studies, political science, economics, electoral management, international relations, Law & governance, management, education, data-AI, leadership, and development. The successful applicant would have the following skills:

- Creative self-starter who is comfortable with both taking initiative and working in collaboration.
- Detail oriented with strong written and verbal communication skills with a passion for writing both short- and long-copy

- Experience with MS office, basic photo editing and video editing software, and internet browsers. Experience with Photoshop a plus.
- Familiarity and facility with mainstream social media platforms, including but not limited to Facebook, Twitter, Google+, Instagram etc.
- Able to work remotely
- Applicants with experience in handling multiple social media accounts will be preferred

Benefits and timeline: This is a paid position and compensation will be commensurate with experience. You will work in close collaboration with an experienced global research team, renowned faculties from Ivy League and several senior bureaucrats. This is a short-term assignment: the timeline is 2 months, starting immediately, and it might be extended further depending on the requirements of the project. (This study is part of a larger proposed project and thus, RIs will also be considered for future project requirements.) This is a short-term assignment: the timeline is 2 months

Application Process:

- (a) Candidates are requested to apply online through the link provided along with this advertisement on the Institute website www.tiss.edu. Apply now: <https://forms.gle/Dqk3qoE6gpnDweteA>
- (b) Candidates are required to take a print of acknowledgment of online application and keep it for future reference.
- (c) Shortlisted candidates may be invited for Personal Interaction/skill test for evaluating their proficiency and skills depending upon Covid-19 situation.
- (d) Shortlisted Candidates will be informed over e-mail and/or mobile phone to appear for the Personal Interaction/ skill test to be conducted online @ SDS, TISS, Mumbai.
- (e) Only shortlisted candidates will be contacted after the shortlisting by the selection committee. No email or correspondence will be entertained from non-shortlisted candidates.

Note: Last Date of Application 12-May-2022

Shortlisted candidate will be communicated as soon as possible.

Selected candidates are expected to join duty within 7 days.



Project Leader