



Fax No.022-24934103

No. DMS-B/2-8/Driver Rectt. /XXXIII/2022/247

Mumbai

dtd. 26.05.2022

MINISTRY OF COMMUNICATIONS

DEPARTMENT OF POSTS, INDIA

OFFICE OF THE SENIOR MANAGER, MAIL MOTOR SERVICE, 134-A, S. K. AHIRE MARG,
WORLI, MUMBAI-400018

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Sub: Filling up Seventeen (17) vacancies in the Grade of Staff Car Driver (Ordinary Grade) (General Central Service, Gr.C, Non-Gazetted, Non-Ministerial) in the Rs.19900/- (Level 2 in the Pay Matrix as per 7th CPC) in the office of the Senior Manager, Mail Motor Service, Worli, Mumbai-400018 on Deputation/ Absorption basis in the Department of Posts failing which by Deputation/ Absorption from other Ministries/ on Deputation or Reemployment of Armed Forces Personnel- reg.

It is proposed to fill up Seventeen (17) vacancies of Staff Car Driver (Ordinary Grade) (General Central Service, Gr.C, Non-Gazetted, Non-Ministerial) in the Pay Rs.19,900/- (Level 2 in the Pay Matrix as per 7th CPC) in the office of the Senior Manager, Mail Motor Service, Worli, Mumbai-400018 Department of Posts, Ministry of Communications on Deputation/ Absorption basis in the Department of Posts failing which by Deputation/ Absorption from other Ministries/ on Deputation or Reemployment of Armed Forces Personnel. The details Number of vacancies, Name of the office to which the post belongs to and to whom application to be addressed to is as under:

Sl No.	Name of the Division to which post belongs	Number of Post	Name of the Division to whom the application address to
(1)	(2)	(3)	(4)
1	Mail Motor Service, Mumbai 400018	17	The Senior Manager, Mail Motor Service, 134-A, S. K. Ahire Marg, Worli , Mumbai-400018

2. Eligibility Conditions:

Deputation/ Absorption of the officials in the Department of Posts:

From amongst the regular Dispatch Rider (Group C) and Group C employees in Pay Band – 1, Rs.5200-20200 with Grade Pay of Rs.1800 (Level 1 in the Pay Matrix as per 7th CPC) in the Department of Posts who possess valid Driving Licence for light and heavy Motor vehicles and on the basis of a Driving test to assess the competence to drive light and heavy Motor vehicle.

Other Ministries of the Central Government and Armed Forces Personnel

From officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Pay Band – 1, Rs.5200-20200 with Grade Pay of Rs.1800 (Level 1 in the Pay Matrix as per 7th CPC) who fulfil the necessary qualifications prescribed as under:

- (i) Possession of a valid Driving Licence for light and heavy motor vehicles;
- (ii) Knowledge of Motor mechanism (The candidate should be able to remove minor defects in vehicle);
- (iii) Experience of Driving Light and Heavy motor vehicle for at least three years ;
- (iv) Pass in 10th Standard from a recognized Board or Institute.

For Ex-servicemen: The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.

3. Regulation of pay and other terms of deputation/absorption:

Rs.19,900 (Level 2 in the Pay Matrix as per 7th CPC). Pay will be regulated as per rules.

4. Age-limit:

The maximum age limit for appointment by deputation/ absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

5. Period of deputation:

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Department of the Central Government shall ordinarily not exceed three years.

6. Reservation for SC/ST:

No provision for reservation exists for the posts to be filled up on deputation/ absorption basis.

7. Period of Probation: Two years for reemployed.

8. Application (in duplicate) only in the prescribed proforma (Annexure-I) of the eligible candidates whose services can be spared immediately on selection, together with the certificate from the Forwarding Authority (in proforma Annexure II) along with the following documents:

i) Integrity certificate

ii) List of major/ minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed a "Nil" certificate should be enclosed)

iii) Vigilance clearance certificate.

iv) Attested photocopies of the ACRs for the last five years (2016-17 to 2020-21) (attested on each page by a Gazetted officer) (wherever applicable)

The required documents mentioned at the end of Annexure along with relevant documents in support of qualifications and experience, may be forwarded to "O/o The Senior Manager, Mail Motor Service, 134-A, S. K. Ahire Marg, Worli , Mumbai-400018", on or before 1700 hrs of 30 June 2022. Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained.

9. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


Senior Manager
Mail Motor Service
Mumbai-400018

Copy forwarded to:

1. All Ministries/ Departments of Govt. of India (as per list attached)
2. All the Circles-Department of Posts, India (as per list attached). Eligible and interested official may forward their application through proper channel with stipulated date.
3. ADPS (Rectt), O/o the CPMG, Maharashtra Circle, Mumbai-400001 for information .